



NOTICE

This is for information to all students of Jowai Polytechnic that the registration and submission of examination forms for the Final Terminal Semester Examination of Term II, IV & VI (Regular & Backlog) will commence from 25/06/2021 to 30/06/2021.

Hence all Regular and pass out students are advised to fill up the online exam forms through the exam portal of Jowai Polytechnic.

Procedure for filling of online forms:

1. Firstly, fees are to be paid online only through debit/credit cards or net banking or through Challan. Proceed to SBICOLLECT to pay your exam fees of Rs.350/- . Do not pay any fines. Select NC subject as 0 & Fine as 0.
2. Download the receipt or screenshot if payment is made from a mobile phone & **make sure the date of payment is visible**. Only successful transactions will be accepted. If transaction is indicated as pending or failure it means the payment has not been completed and you are to try again.
3. Then proceed to the Institute website www.jowaipolytechnic.in > Examination > Exam Registration > <http://examregistration.jowaipolytechnic.com>
4. Or you can visit the portal directly by entering the url examregistration.jowaipolytechnic.com
5. Students who have already registered during the last examination can use the same login credentials to enter the portal.
6. Documents required to be uploaded with the exam form:
 - i. Passport photo.
 - ii. Previous term marksheet (For 1st year students upload Class X or XII marksheet)
 - iii. For other semesters, upload the last semester marksheet that you have received, and also upload the marksheet of the last examination appeared for which you have backlog in. (for e.g if you have backlog in Term II then also upload the last term II marksheet that you appeared.)
 - iv. Payment receipt(s).
7. Both regular & backlog forms are to be filled up together in the same form by selecting your semester in the "CURRENT SEMESTER APPEARING" (example II, IV or VI semester) and in the "BACKLOG SEMESTER APPEARING" section choose the correct terms for which you wish to appear the backlog examinations. **If you have no backlog then select "NIL" in the "BACKLOG SEMESTER APPEARING" section**
8. For those who have backlog subjects please choose/tick the correct subjects (see clearly theory or practical) that you wish to appear for your backlog exam. **If a subject has not been registered then you will not be eligible to write the exam for that paper and will have to rewrite the exam the next time.**
9. For date of examination you can enter 15/07/2021.
10. For those who are also appearing backlog examination, fill up all the payment receipt reference numbers separated by a comma (e.g DUD1234567, DUE9876541). The receipts reference numbers should match the numbers on the receipt.
11. Fill up all the details correctly and then click on "preview", and after carefully reviewing the form click on "FINAL SUBMIT". Before submitting the form check carefully that you have tick the correct subjects for your backlog examination.

For any queries:   +919362177015 (between 10:00 AM to 5:00 PM)